

**PERSONNEL BOARD AGENDA  
FOR  
December 15, 2014 – 7:30 P.M.  
Town Hall - Room 116**

**NEW BUSINESS:**

1. Approval of Minutes – October 21, 2014 minutes.
2. Classification of positions:
  - a. Seasonal Laborer – May start date for Laborer
  - b. Asst Town Accountant – job description attached
  - c. Local Inspector – Deputy flat rate

**CORRESPONDENCE:**

1. Copy of survey completed by the Town of Reading

**PERSONNEL ACTION REQUESTS:**